

KRY/mlh  
3/8/06  
#116347 v1 - Exhibit A to minutes

### **Exhibit A**

On February 23, 2006, Regional Planning Commission staff contacted the Wisconsin Department of Revenue (WDOR) to inform them of the Regional Transit Authority action on February 20, 2006, to impose the \$2.00 vehicle rental fee in Kenosha, Milwaukee, and Racine Counties, as authorized under the enabling legislation (see Attachment 1).

WDOR staff contacted Commission staff during the week of February 26, 2006, and confirmed that the rental fee would be imposed beginning June 1, 2006. WDOR staff also explained that vehicle rental fees are reported and collected quarterly, and forms for such reporting and collection for the second quarter of 2006 have already been transmitted to vehicle rental businesses. They indicated that they would be notifying vehicle rental firms in Kenosha, Milwaukee, and Racine Counties before June 1, 2006, of the new \$2.00 fee, and requiring that they report June rentals and fees along with their third quarter 2006 reports. WDOR staff indicated that they would also require some time to develop procedures to process the new vehicle rental fee. They indicated that the first revenue transfer--for the month of June 2006 and the third quarter of 2006--would be expected in November 2006.

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# SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

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## MEMORANDUM

TO: Laura Engan, Deputy Secretary  
Wisconsin Department of Revenue

FROM: Philip C. Evenson  
SEWRPC Executive Director

DATE: February 23, 2006

**SUBJECT: REGIONAL TRANSIT AUTHORITY VEHICLE RENTAL FEE**

I tried to reach you by telephone today, but your assistant indicated that you will not be returning to the office until February 28<sup>th</sup>, the last day of the month. I am writing to you on behalf of the Regional Transit Authority (RTA) for Kenosha, Milwaukee, and Racine Counties. By statute, the Regional Planning Commission staff is serving as the administrative agent for the RTA.

The RTA Board held its initial meeting on Monday, February 20, 2006. At that meeting, which was attended by six of the seven RTA Board members, the Board, by unanimous vote, acted to impose the \$2.00 vehicle rental fee in Kenosha, Milwaukee, and Racine Counties, as authorized under the enabling legislation. Because it was the initial meeting of the RTA Board and because the Board has not yet taken action to elect its officers, no formal resolution to this effect was prepared. Rather, the action of the Board was based on a simple motion and second following proper parliamentary procedure. The Board's action will be documented in meeting minutes that are now under preparation.

On behalf of the RTA Board, we would ask that this communication serve as official notice of the Board's action to the Wisconsin Department of Revenue. It is our understanding that with this notice the Department will now take whatever steps are necessary to place the vehicle rental fee into effect as soon as possible. It is our further understanding that, given this notice, the fee will be implemented on June 1, 2006, and that the RTA would receive the first quarterly revenue transfer by the end of July 2006. We would appreciate your informing us if these understandings are not correct.

Thank you for your attention to this matter. Should you have any questions or need additional information, please let us know.

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PCE/lw  
#116066 v1 - RTAFee/DOREnganMemo

cc: Mark Wolfgram, WisDOT